

April 28, 2008

Akuter Management System Version 4.8 new features

Dear customers and partners:

Akuter Technologies is proud to release **version 4.8 of its eLearning platform Akuter Management System (AMS)**. Two important new functions are **Entity management** and **recurrent assignments**. The former has been developed in response to the expanding use of our system within our customers' organizations calling for management segmentation in accordance with departmental responsibility. The latter because many trainings are mandatory and must be taken every year or every two years and it was cumbersome for management to retrieve to whom certification had expired and reassign those trainings.

- a. This new version will ship **May 15 2008**.
- b. Customers will be contacted for scheduling their upgrade.

1. Entity management:

An AMS entity is a space restricted to a specific audience and has its own administrators. This function allows the creation of several sub-organizations in the same AMS application. It is particularly useful for giving administrative autonomy to parts of a whole organization or for serving different organizations from the same system. An Entity has its own dedicated virtual space in which content and users are only visible to and managed by an Entity administrator from the same Entity or by a Super administrator.

1.1. Characteristics of 'Entities'

- Content can belong to:
 - One entity: managed by its own Entity administrators or a Super administrator
 - The whole organization: visible by all Entity administrators
- A user (learner or non learner) or a group of learners can belong to only one Entity
- There are two special entities that belong to the system and cannot be modified or deleted:
 - A "Super administrator only" Entity, whose contents can only be managed by a Super administrator
 - An "All entities" Entity, usable by all Entity administrators but that can only be modified by a Super administrator, for example: an "All entities" curricula will appear in any Entity administrator's available curricula list for assignments but not in their curricula screen itself (curricula tab).
- Each entity can have its own login page and can act as if it has a system just for itself.
- Only a Super administrator can create and manage a new Entity (new tab).

A new user profile called “Super administrator” has been added to allow one person to monitor all entities sitting in one AMS

1.2. Super administrator profile

- Super administrators have access to all entities
- Super administrators can create all types of users and designate them to any entity and supervisor (supervisors are recipients for alerts)
- Super administrators can create and manage all content and users (courses, curricula, non-learners, learners, groups of learners) from any entity and designate access to:
 - Super administrators only
 - Administrators of one specific Entity
 - Administrators of all entities
- Only Super administrators can install, change or upgrade a course, edit all reports or create another Super administrator. Therefore the tabs “Courses” and “Reports” will not appear in an Entity administrator’s screens

1.3. Entity administrator profile

- Can exclusively manage content and users belonging to their own Entity
- Can create users, learner groups and content for their Entity
- Can view and use but not change content designated to “All entities”
- Can create a scorer who has only access to their particular Entity’s contents and learners
- Can create other administrators but only for their own Entity

2. Recurrent assignments:

This function automates the renewal of a group’s, or a learner’s, assignment and generates relevant alerts. People will automatically be assigned and reminded of their mandatory training programs in advance. Peace of mind for the curricula managers!

- For each assignment, there is now a start date, duration and a recurrence period (duration cannot exceed the recurrence period)
- At each anniversary date, a new assignment is generated with a new “start date” (former start date + recurrence period) and a new “end date” (new start date + duration)
- If meanwhile the assigned curriculum has been upgraded, new assignees will receive the latest version
- This feature also simplifies and speeds up the process of creating manual assignments, as curriculum start and end dates become the default assignments dates (including for self assignments)
- A certificate generated further to a recurrent assignment will bear an expiration date (start date + recurrence period)

3. Multi-browser:

Akuter Management System now supports the same variety of browsers both for learners and non learners that is to say:

- PC: IE 5.5+ / Mozilla 1.2.1+ / Firefox 1.0+ / Netscape 7+
- Mac OS 9: Mozilla 1.2.1
- Mac OS X: Mozilla 1.2.1+ / Firefox 1.0+ / Netscape 7+
- Linux: Mozilla 1.2.1+

4. Change password on the fly:

Users can change their password after they have logged in. This feature can be disabled by a system administrator.

5. Change language on the fly:

Users can change their language after they have logged in (in addition to the choice on login page). This feature can be disabled by a system administrator.

6. More on 21CFR Part 11 (records tracking):

“Created on/by” and “modified on/by” are now displayed on each user screen and are added as sorting criteria.

7. Delete user:

A “delete user” feature has been added to the deactivate user feature. A deleted user will be deactivated (no access granted) and not accessible or visible anymore. In accordance with the FDA guideline 21CFR Part11, all historic records of a deleted learner are archived and remain accessible through reports.